

**BRITTANY POINTE ESTATES RESIDENT ASSOCIATION (BPERA) COMBINED
APPRECIATION AWARDS PROGRAMS
January 2021**

Brittany Pointe Estates (BPE) and other Acts communities have a strict NO TIPPING policy for non-management hourly workers in Independent Living, Oak Bridge Terrace and Willow Brooke Court. In 1994, the Residents Association felt that these workers should be rewarded for their services to the residents and two Awards Committees were formed to oversee this process. They are the Independent Living Residents Award Committee and the Medical Residents Award Committee. These Committees, with approval from the Board, established that awards would be based on the number of hours worked, up to established maximums for each program. All eligible non-management hourly workers can earn awards. This includes employees in Independent Living: Culinary, Maintenance, Security, Housekeeping, Office areas, the Wellness Office, and Medical and Culinary employees working in Willow Brooke Court & Oak Bridge Terrace.

Funding requests to support both the Independent Living Residents Award program and a portion of the Medical Awards programs are combined into one appeal at the end of each calendar quarter. After many years without change, in July 2020, the Independent Living program suggested donation was changed to \$50 per resident or \$100 per couple each quarter. The suggested amount is only a guideline, if circumstances do not permit, any amount you give is welcome. Of course, if you wish to contribute more, the dedicated personnel will appreciate your generosity.

The collected funds are distributed on the basis of 75% to the Independent Living Residents Program and 25% to the Medical Residents Program, unless a resident directs differently by a note included with the contribution check. Funds collected directly by the Medical Residents Program are distributed to only medical employees.

At the beginning of each quarter residents will receive a letter of appeal for funds supporting the awards and a return envelope placed in the mail slot. Checks should be made payable to the Brittany Pointe Estates Resident Association (BPERA). Checks should be returned no later than the date requested in the appeal letter to the Awards Treasurer to insure they are included in the current quarter awards. The envelope may be placed in the wooden mailboxes located beside the elevator door on the 2nd floor of Aspen; 2nd floor of Birch and the 1st floor of Chestnut, or in the tray at the front reception desk in the main lobby. **DO NOT PUT THE CHECKS IN THE US POST OFFICE MAIL.**

The Medical Residents Awards Program also sends further requests for funds to reward employees for service over and beyond the call of duty. This is done by a twice-yearly appeal to the residents of Oak Bridge Terrace and Willow Brooke Court and certain family members. For residents in either facility the suggested donation is \$100 per person every 6 months.

All award donations are deeply appreciated by both of the Appreciation Awards Committees and are a welcome gift to the employees. Thank you for your consideration.