



TRASH DISPOSAL GUIDELINES

1. All trash shall be secured in a tied bag and discarded in the trash chute at the end of the hallway.
2. All Styrofoam is considered as trash. Please bag and discard in the trash chute
3. Large or bulky trash items and bagged hangers may be placed in the laundry rooms next to the laundry sinks for Monday, Wednesday and Friday for early morning pick-ups.
4. Trash room hours are 8:00 am to 10:00 pm to reduce overnight noise.
5. The trash chute is not to be used on Tuesdays from 8:00 am thru 4:00 pm due to trash removal and disposal from the container.

RECYCLING & LOCATION GUIDELINES

1. **Laundry Rooms:** Paper, magazines and small cardboard are to be placed under the counter in the tubs. Flatten large cardboard and stack next to the laundry sink. Batteries can be placed in the box on the counter.
2. **Trash Chute Rooms:** Place metal cans, glass jars and plastic containers with recycling numbers 1-7 in the collection barrels.
3. **Gift Shop:** CFL Light bulbs ("squiggly type"). Other type light bulbs can be wrapped in paper and bagged to be discarded with normal trash.
4. **Maintenance Pick-up:** Submit a request to maintenance to pick-up (at your apartment) unwanted computers and televisions. This is a \$20 fee to cover the cost from our vendor.