



10/24/2016

Mr.

Brittany Pointe Estates
Brittany Pointe
Lansdale, PA 19446

Dear Mr.

In the effort to enhance our communications and service to residents, Acts will begin sending a variety of messages to you through your choice of home phone, mobile phone, text message and/or email.

The communications may include:

- Emergency alerts
- Important/timely Acts or community news
- Status updates on your service requests
- Reminders on upcoming events and activities
- Brief surveys to help us better serve you

Naturally, it is of utmost importance that we maintain valid records of your phone numbers and email addresses. It is equally important to maintain your desired privacy. To that end, we have established an electronic directory of residents. If it is your preference, your contact information will be made available to all residents and staff. You will have the option to specify which of your numbers and/or email addresses will be published in the electronic directory, or to opt out.

We have enclosed a copy of the information that we have gathered for the directory and for communications purposes. Please verify the information we have included and update any missing or incorrect information. On this form, you may also specify your preferences for how you wish to be addressed as an individual or couple (Mr., Mrs., Ms., Dr. etc), indicate any "do not publish" instructions.

You may change or update your contact information and preferred method of contact or unsubscribe from these communications (except for emergency notifications) at any time by contacting the administrative office at your community.

We understand similar requests have gone out in the past regarding the verification of contact information for use at the community level. Please note that the information provided for this request will be used by Acts for contacting residents exclusively for the purposes detailed above.

We kindly ask that you please return the attached form with your updated preferences by **Wednesday, November 30th** to the administrative office. If you have any questions regarding this communication, please do not hesitate to contact me.

Thank you for your attention to this information request and for the privilege of serving you.

Sincerely,

Eric Tatlonghari
Executive Director